

# How to set up E-bill & Alerts

- LOGIN to your online account at [WWW.YCNGA.COM](http://WWW.YCNGA.COM)

From the main landing page, choose the MY ACCOUNT tab at the top of the page

From the dropdown menu, select E-Bill



- From the BILL METHOD dropdown menu, select E-bill

- Enter your email address, then confirm your email. Enter a second email address if you wish.

- Click on **SUBMIT**

A screenshot of the E-Bill setup form. The 'BILL METHOD' dropdown menu is set to 'E-Bill'. Below it are fields for 'E-mail 1', 'Confirm E-mail 1', 'E-mail 2', and 'Confirm E-mail 2'. The 'SUBMIT' button is at the bottom. A blue arrow points from the text 'select E-bill' to the dropdown menu. Another blue arrow points from the text 'Then Select the MY ALERTS tab' to the MY ALERTS tab in the navigation bar above the form.

Then **Select the MY ALERTS** tab to set reminders and never miss a payment.

- **Select Text Message and/or Email Alerts**

Select alerts & reminders preferences:

Please select preferences for alerts & reminders which can be modified later if required by re-visiting this page.

Alert Type	Description	Text Message	Email	Voice
Due Date Reminder	Remind me <input type="text" value="5"/> day(s) before.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Past Due Date Reminder	Alert me when due date has passed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Account Profile Change	Alert me when the profile is updated.	<input type="checkbox"/>	<input type="checkbox"/>	
Returned Check Alert	Alert me when a check is returned or rejected.	<input type="checkbox"/>	<input type="checkbox"/>	
Payment Confirmation	Send me a confirmation when a payment is submitted.	<input type="checkbox"/>	<input type="checkbox"/>	
Customer Support Case Alert	Alert me when customer support case is responded or closed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arrangement Installment Due	Remind me <input type="text" value="Select"/> day(s) before the due date.	<input type="checkbox"/>	<input type="checkbox"/>	

Submit